



All applications to be accompanied by a signed company resolution.

Company details		
Company name	Type of business	
Company postal address	Postal code	
Company address		
Company registration number	CDI Preferred Name	
Contact details		
Authorised signatory	Authorised signatory name	
Authorised signatory identity number	Position in company/department	
Telephone numbers (Business)	Cellphone number	
Email address	Fax number	
Company banking details to be linked to CDI number		
Bank	Branch name	Branch number
Settlement account	Account name	Bank account number
Company bank account to be billed (if different to above)		
Bank	Branch name	Branch number
Account name		Bank account number
Settlement method		
<input type="checkbox"/> Consolidated Payments	<input type="checkbox"/> Itemised Payments	
Deposits		
Expected number of deposits per month		
Reporting method		
<input type="checkbox"/> Normal statement entries*	<input type="checkbox"/> Electronic file via host to host	<input type="checkbox"/> Electronic file via Domestic Banking
*This option can only be used if individual entries are selected as the settlement method		
Validation of reference (complete only the required validation)		
<input type="checkbox"/> Modulus check	Weighting factor	Modulus number
		A = Alpha/ Alpha numeric N = Numeric
<input type="checkbox"/> Alpha numeric check		
Traffic fine <input type="checkbox"/> Yes <input type="checkbox"/> No (Municipalities only)	Bill presentment <input type="checkbox"/> Yes <input type="checkbox"/> No	
Terms and conditions		
<p>1 You will accept responsibility for any loss caused by the misdirection of a payment resulting from an error made by you in completing this form. This does not bind us.</p> <p>2 You are obliged to inform us of any changes to your address, banking details or any reference to customer account numbers.</p> <p>3 If no payments are made to you using this electronic accounts payment service for a period lasting 6 (six) months, we will be entitled to withdraw this service.</p> <p>4 <b>Service fees</b></p> <p>4.1 We will give you 1 (one) month's notice of such charges, on receipt of which you will have the right to withdraw from this service by giving us 1 (one) month's written notice thereof.</p> <p>5 If any payment is made to you in error and no such amount is due to you, you will return the amount to us within 30 (thirty) days of our notification.</p> <p>6 You will inform us of how to validate your customer reference numbers, should any changes be made.</p> <p>7 This service may be cancelled by giving 1 (one) month's written notice to us.</p> <p>8 You will inform your customers of this electronic payment service.</p> <p>9 This application is supported by a signed company resolution from you.</p> <p>10 This application is subject to us verifying your details.</p> <p>11 The CDI company will be responsible for the prompt processing of information received from the service provider they have entered into an agreement with, regarding the matching of data or the allocation of payments received into its customers accounts (for example, traffic fines or bill presentments). Furthermore the CDI company acknowledges and agrees that we will not become involved in any third party or customer dispute, unless such dispute relates to the system used by us to provide the service.</p>		
Signed at	on date (YYYY-MM-DD)	
Signature	Signature	

**For bank use only**

New CDNWE   
  Amend CDAM   
  Add CDAD   
  Delete CDDL   
  Amal CDBG

CDI number    
 Business category    
  Payment type

Settlement type   
  Frequency   
 Tape format type    
 Modulus check

Beneficiary reference field length    
 Weighting factor    
 Calculation method

Settlement type          CRM/Acct manager code \_\_\_\_\_

**Bulk payment details**

Payment system    
 Payment system reference

Payment system service provider

CRM/Account manager name \_\_\_\_\_

CRM/Account Manager signature \_\_\_\_\_

**Explanation of terms - Electronic account payments – CDI (Company deposit identifier)**

**Settlement method**

- Globular payment -** A single deposit will display on your account each day. This deposit will be the sum of all the CDI transactions that were processed through your account on a particular day. To view the individual deposits, it is suggested that you request a report to be sent to you via email or host to host.
- Individual entries -** Each CDI deposit will reflect individually on your account. A report would not be required but can be requested if it is necessary for your business processes.

**Reporting method**

- Normal statement entries - produced** This option is only suggested if you have chosen the individual entries settlement method. No report will be and reconciliation must be done from your normal bank statement.
- Electronic file via host deposits to host -** This file will be sent via the Business Online host to host system. The data file will be sent the day after the are processed. The report will detail all CDI transactions that are processed on your account.
- Electronic file via Domestic Banking -** This file will be available via Domestic Banking. The data file can be downloaded on a daily basis to view the deposits processed the previous day.

**Validation reference (this is to ensure that all references captured by depositors are correct. If you require a validation please include test data with this application)**

**Modulus check -** A modulus check is a customer pre-defined algorithm that gets performed for certain input fields. The CDI system defines the type of modulus check, the weighting factor, the modulus number and which prompt must be validated. This check will be done when the depositor tries to capture their reference, for example account number. The modulus check ensures that the information captured into the reference field is meaningful to the beneficiary and aids in reconciling electronic account payments. A modulus check can only be used where the reference details, for example account numbers, are initially created by using a modulus formula.

For example: Input: 12345                      Weighting factor: 0805060007

1 ((1\*08)+(2\*05)+(3\*06)+(4\*00)+(5\*07))  
 2 { 8 + 10 + 18 + 0 + 35 }  
**Total = 71**

**Alpha numeric check -** This check can be used for customers that cannot have a modulus check performed on their required reference data. To complete the document insert the number of A = alpha, N = numeric, or X = alpha/numeric characters the system needs to expect. For example AS0925683764 = AANNNNNNNNNN.